



City of Simonton

INFORMATION REQUEST FORM

All requests must be in writing and directed to the City Secretary, P.O. Box 7, Simonton, Texas, 77476, Email: PIR@SimontonTexas.gov (please type or print)

Requestor's Name: _____
Mailing Address: _____
City, State, Zip: _____
Telephone: () _____

Detailed Description of Information Sought:

- (Check one) (a) I request paper copies
(b) I request digital copies emailed
(c) I request only to view at City Hall
(d) Other (please explain in detail)

(check if applies) My request excludes any information that is deemed privileged and/or confidential by law.

Requestor Signature _____ Date _____

For completion by City only

Date Received _____ RFI I.D.# _____

- Disposition: (a) provided the following information for viewing: _____ (date)
(b) provided copies of the following information: _____
\$ (fees assessed) (date)
(c) sent to Attorney on _____ (date)
(d) AG Opinion requested on _____ (date)
(e) AG Opinion (number) received on _____ (date)

Notes:

City Official Assigned: _____ (Signature)