



NOTICE OF THE

City Council - Regular Session Meeting

The City Council for the City of Simonton, Texas, will hold its City Council - Regular Session Meeting on September 19, 2023 at 6:30 PM in City Hall, 35011 FM 1093, Simonton, Texas 77476, for the purpose of considering the following:

1. Call to Order
2. Invocation and Pledge
3. Public Comments
In accordance with Texas Open Meetings Act and Texas Government Code 551.007, City Council may not discuss or take action on any item NOT listed on the Agenda. Each member of the public wishing to speak must sign prior to the meeting and is limited to 3 minutes.
4. Public Hearing on Proposed Budget for Fiscal Year 2023-2024
[FY 2023-2024 Proposed Budget City of Simonton, Texas](#)
 - a. *Open*
 - b. *Public Comments*
 - c. *Close*
5. Adoption of the Budget Ordinance for Fiscal Year 2023-2024
Consider and take action to adopt the Budget Ordinance for Fiscal Year 2023-2024.
 - a. Ordinance of the City of Simonton General Municipal Budget Fiscal Year 2023-2024
[Ord. City of Simonton General Municipal Budget FY23-24 9.14.23.docx](#)
6. Consider and take action on the Consent Agenda
Items listed under the Consent Agenda are considered routine and are generally enacted in one motion. The exception to this rule occurs when a Council Member requests one or more items removed from the Consent Agenda for separate discussion and action.
 - a. Monthly Paid Bills
City of Simonton Payment Report for July 2023

[City of Simonton Payment Report, July 2023.pdf](#)
[City of Simonton Council Report, Check Date July 7 to July 31, 2023.pdf](#)
 - b. Minutes for August 15, 2023
[Minutes08152023.docx](#)
7. New Business
 - a. Receive Quarterly Report from Ryan Fortner, Revenue Management.
 - b. Consider and take action to approve Audits for Fiscal Years 2019, 2020, and 2021.
 - c. Consider and take action authorizing the payment of bills for each of three Audits for Years 2019, 2020, 2021.
[Breedlove Invoice_12594- Audit FY2021.pdf](#)
[Breedlove Invoice_12595- Audit FY2020.pdf](#)

[Breedlove Invoice_12597- Audit FY2019.pdf](#)

- d. Consider and take action to approve audit engagement letters with Breedlove & Co, P.C. for fiscal years 2022 and 2023.

[City of Simonton GSA CL1 1 single audit YE 9-30-22 Form 1295 \(engagement\).pdf](#)

[City of Simonton std aud eng ltr YE 9-30-23 Form 1295 \(engagement\).pdf](#)

- e. Speed Zone Ordinance. Consider and take action to approve An Ordinance Altering the Prima Facie Speed Limits Established for Vehicles Under the Provisions of Section 545.356, Texas Transportation Code, Upon the Basis of An Engineering and Traffic Investigation, Upon Certain Streets and Highways, of Parts Thereof, Within the Corporate Limits of the City of Simonton as Set Out in this Ordinance; and Providing a Penalty of a Fine Not to Exceed \$200 for the Violation of this Ordinance.

[TxDOTLetter08112023.pdf](#)

[Ord. City of Simonton Speed Limits 9.14.23 \(With Exhibit\).pdf](#)

[txdot map a1.pdf](#)

[txdot map a2.pdf](#)

[txdot map b1.pdf](#)

[txdot map b2.pdf](#)

8. Reports

a. Mayor Report

b. City Staff Report

c. City Council Member Report

9. Adjournment

I, Janie Willman, the undersigned Interim City Secretary of the City of Simonton, do hereby certify that on September 15, 2023 by 5:00 p.m., I posted a true and correct copy of the above and following notice of the Regular Meeting of the City of Simonton Council to be held on September 19, 2023 at 6:30 p.m. at the Simonton City Hall, which posting was done not less than three (3) full days prior to the date fixed for said meeting.

Janie Willman, Interim City Secretary

The City Council may hold an Open or Closed meeting by telephone conference call if an emergency or public necessity exists within the meaning of Section 551.045 of the Open Meetings Act, and the convening at one location of a quorum of the City Council is difficult or impossible.

The City Council may convene into executive session on any matter related to any of the above agenda items for a purpose, such a closed session is allowed under Chapter 551, Texas Government Code.

Reasonable accommodation for persons with disabilities attending this meeting will be available.

Persons with disabilities in need of special assistance at the meeting should please contact the City Secretary at 281-533-9809 Agendas are posted on the City Website at <http://simontexas.gov> .

ORDINANCE NO. _____

AN ORDINANCE APPROVING AND ADOPTING THE GENERAL MUNICIPAL BUDGET FOR FISCAL YEAR 2023-2024 (THE “BUDGET”) FOR THE CITY OF SIMONTON, TEXAS (THE “CITY”); MAKING APPROPRIATIONS FOR THE CITY FOR THE YEAR AS REFLECTED IN THE BUDGET; ESTABLISHING THE PROCEDURE FOR INTRA-BUDGET TRANSFERS; AND, CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT.

* * * * *

WHEREAS, within the time and in the manner required by law, the Mayor presented to the City Council (the “Council”) of the City of Simonton, Texas (the “City”) a proposed general budget of expenditures of the City for Fiscal Year 2023-2023, beginning October 1, 2023 and ending August 31, 2024 (the “Budget”); and

WHEREAS, pursuant to a motion of the Council and after notice required by law, a public hearing on the Budget was held on September 19, 2023, at 6:30 PM, at which hearing all persons had the right to be present and to be heard, and those who requested to be heard were heard; and

WHEREAS, the Council has considered the Budget and has made such changes to the Budget as in its judgment were warranted by law and were in the best interest of the citizens and taxpayers of the City; and

WHEREAS, pursuant to §102.007 Texas Local Government Code a record vote of the Council was taken; and

WHEREAS, a copy of the Budget has been filed with the City Secretary, and the Council now desires to approve and adopt the Budget; and, **NOW, THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIMONTON, TEXAS:

SECTION 1. THAT the facts and recitations set forth in the preamble of this Ordinance are hereby found to be true and correct.

SECTION 2. THAT the City Council (the “Council”) of the City of Simonton, Texas (the “City”) hereby approves and adopts the budget described in the preamble of this Ordinance, a copy of which is attached hereto as “Exhibit A” and is made a part of this Ordinance for all purposes, and a copy of which is filed with the City Secretary (the “Budget”). The Budget shall remain on file in the office of the City Secretary as a public record.

SECTION 3. THAT the City Secretary is hereby directed to place on the Budget a cover sheet containing the language required by Section 102.007 of the Texas Local Government Code.

SECTION 4. THAT in support of the Budget, and by virtue of the adoption of the Budget, including any and all changes made to the Budget, the several amounts specified for the various

purposes named in the Budget are hereby appropriated to and for such purposes.

SECTION 5. THAT the Council takes cognizance of the fact that in order to facilitate operations of the City, and its various departments and activities, and to make adjustments occasioned by events transpiring during the Fiscal Year, some transfer may be necessary to and from some accounts contained within the Budget as originally adopted. Accordingly, should the Mayor from time to time determine that transfers are necessary from unexpended funds in one or more Budget accounts to another Budget account, and the same may be accomplished without creating a deficit in the requirements of any City Department or activity, then the Mayor shall recommend such transfers to the Council. Upon approval by the Council, an amendment sheet reflecting such transfer or transfers shall be attached to the Budget as specifically adopted, whereupon the Council shall treat such funds as if they had been thus budgeted through this Ordinance.

PASSED, APPROVED, AND ADOPTED this _____ day of September, 2023.

FOR THE CITY:

LAURIE BOUDREAUX, MAYOR

ATTEST:

NAME [SIGNATURE]

NAME [PRINTED]

EXHIBIT A – CITY OF SIMONTON MUNICIPAL BUDGET: FY 2023-2024

Payment Report

9/14/2023 2:51:33 PM

Payment Date: No date entered
 Post Date: 7/1/2023 - 7/31/2023

Payment Type	Payment Items	Amount Paid
Permit Payment	2	\$270.00
General Deposit	8	\$40,053.26

Payment Method	Payments	Amount Paid
Credit Card	2	\$270.00
Other	4	\$36,615.78
Check	1	\$3,437.48

Permit Payment		
100-4650 Other Revenue/General Fund	Event Registration/Booth Fee	\$40.00
100-4032 Building Permits	Residential Mechanical HVAC Ba	\$230.00
	Total	\$270.00

General Deposit		
100-4002 FBC CAD #8	FBC CAD #8 - FBC CAD #8	\$3,437.48
100-4003 Mixed Beverage	Mixed Beverage - Mixed Beverage	\$2,724.87
100-4001 Ad Valorem	Property Tax - Ad Valorem	\$2,081.19
100-4010 Sales Tax - City's Portion	Sales Tax - Sales Tax- City	\$15,904.86
100-4013 Sales Tax- EDC 4A	Sales Tax - Sales Tax- EDC 4A	\$3,976.21
100-4012 Sales Tax- EDC 4B	Sales Tax - Sales Tax- EDC 4B	\$7,952.44
100-4011 1/4% Sales Tax (Roads)	Sales Tax - Sales Tax- Roads	\$3,976.21
	Total	\$40,053.26

General Ledger Totals	Debit	Credit
100-1000 Cash / Due From Consolidated Cash	\$40,332.71	
100-2011 Credit Card Fees		\$9.45
100-4001 Ad Valorem		\$2,081.19
100-4002 FBC CAD #8		\$3,437.48
100-4003 Mixed Beverage		\$2,724.87
100-4010 Sales Tax - City's Portion		\$15,904.86
100-4011 1/4% Sales Tax (Roads)		\$3,976.21
100-4012 Sales Tax- EDC 4B		\$7,952.44
100-4013 Sales Tax- EDC 4A		\$3,976.21
100-4032 Building Permits		\$230.00
100-4650 Other Revenue/General Fund		\$40.00
999-1000 Cash	\$40,332.71	
999-2999 Due To Other Funds		\$40,332.71
Totals	\$80,665.42	\$80,665.42

Receipt #	Payment Date	Item #	Payment Type	Name - Shortened	Applied Amount
909	7/3/2023	23-00056-01	Permit Payment	Michelle Buckner	\$40.00
912	7/11/2023	23-00058-01	Permit Payment	Matthew White	\$230.00
921	9/14/2023	100-4001	General Deposit	Ad Valorem	\$1,508.47
927	9/14/2023	100-4001	General Deposit	Ad Valorem	\$572.72
928	9/14/2023	100-4002	General Deposit	FBC CAD #8	\$3,437.48
930	9/14/2023	100-4003	General Deposit	Mixed Beverage	\$2,724.87
931	9/14/2023	100-4011	General Deposit	Sales Tax- Roads	\$3,976.21
		100-4012	General Deposit	Sales Tax- EDC 4B	\$7,952.44
		100-4013	General Deposit	Sales Tax- EDC 4A	\$3,976.21
		100-4010	General Deposit	Sales Tax- City	\$15,904.86

Payment Method	Reference	Information
Credit Card	47	
Credit Card	9009	36943 Alamo
Other	ACH	
Other	ACH	
Check		
Other	ACH	
Other	ACH	

City of Simonton
 Council Report
 Check Date: 7/1/2023 to 7/31/2023

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
100 - General Fund						
Administration						
	7/24/2023	City of Sugarland	100-10-5041	Community Outreach	Fort Bend Mayor and Council Dinner	\$100.00
	7/25/2023	Secretary of the State	100-10-5354	Notary Fees	Notary Application Fee - Julie Watts	\$21.00
	7/1/2023	Abbie Ferguson	100-10-5258	Consulting	Abbie Ferguson Social Media Payment	\$800.00
	7/5/2023	Platinum Copier	100-10-5036	Copy and Printing	Printing Platinum Copier July 2023	\$343.68
	7/31/2023	Amazon.com	100-10-5030	Technology	Amazon	\$49.99
	7/31/2023	Google	100-10-5263	Subscriptions	Google Storage	\$2.12
	7/31/2023	Houston Chronicle	100-10-5263	Subscriptions	Houston Chronicle	\$19.96
	7/31/2023	Kindle	100-10-5263	Subscriptions	Kindle	\$11.99
	7/31/2023	AT&T	100-10-5263	Subscriptions	ATT Bill Payment	\$333.99
	7/31/2023	Apple iTunes	100-10-5263	Subscriptions	Apple.com	\$19.47
	7/31/2023	Amazon.com	100-10-5035	Office Supply & postage	Amazon	\$65.69
	7/31/2023	Planitoid.org	100-10-5500	Miscellaneous	Planitoid.org	\$15.98
	7/31/2023	Apple iTunes	100-10-5263	Subscriptions	Apple.com	\$3.24
	7/31/2023	AT&T	100-10-5030	Technology	ATT Bill Payment	\$174.80
	7/31/2023	Primo Water	100-10-5035	Office Supply & postage	Primo Water	\$37.05
	7/31/2023	Amazon.com	100-10-5035	Office Supply & postage	Amazon	\$47.48
	7/31/2023	T-Mobile	100-10-5030	Technology	TMobile	\$214.58

City of Simonton
Council Report
Check Date: 7/1/2023 to 7/31/2023

9/14/2023 2:26:05 PM

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
100 - General Fund						
Administration						
	7/31/2023	AT&T	100-10-5030	Technology	AT&T Tech	\$639.04
	7/31/2023	Costco	100-10-5263	Subscriptions	Costco Annual Membership	\$120.00
	7/31/2023	Unicourt Inc	100-10-5263	Subscriptions	Online Court Search Website	\$1,490.00
	7/31/2023	International Fee	100-10-5500	Miscellaneous	International TXN Fee	\$0.31
	7/31/2023	Remarkable	100-10-5263	Subscriptions	Remarkable	\$31.39
	7/31/2023	Amazon.com	100-10-5035	Office Supply & postage	Amazon	\$88.79
	7/31/2023	Amazon.com	100-10-5035	Office Supply & postage	Amazon	\$76.46
	7/31/2023	Direct TV	100-10-5030	Technology	Direct TV	\$93.95
	7/31/2023	Revenue Management Services	100-10-5258	Consulting	Revenue Management Services last of setup fee plus monthly fee	\$2,000.00
	7/31/2023	Google	100-10-5263	Subscriptions	Google Storage	\$2.12
	7/31/2023	Adobe Acropro Subs	100-10-5030	Technology	Adobe Inc	\$21.24
	7/31/2023	Amazon.com	100-10-5035	Office Supply & postage	Amazon	\$21.30
	7/31/2023	Amazon.com	100-10-5035	Office Supply & postage	Amazon	\$19.89
	7/31/2023	Adobe Acropro Subs	100-10-5030	Technology	Adobe Inc	\$10.61
	7/31/2023	Adobe Acropro Subs	100-10-5030	Technology	Adobe Inc	\$31.86
	7/31/2023	Amazon.com	100-10-5030	Technology	Amazon	\$96.15
	7/31/2023	Adobe Acropro Subs	100-10-5030	Technology	Adobe Acropro Subs	\$21.24
	7/31/2023	Apple iTunes	100-10-5263	Subscriptions	Apple.com	\$3.24

City of Simonton
 Council Report
 Check Date: 7/1/2023 to 7/31/2023

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
100 - General Fund						
Administration						
	7/31/2023	Amazon.com	100-10-5035	Office Supply & postage	Amazon	\$130.31
	7/31/2023	Adobe Acropro Subs	100-10-5030	Technology	adobe	\$21.64
	7/31/2023	Costco	100-10-5035	Office Supply & postage	Costco	\$130.00
	7/31/2023	Starlink	100-10-5030	Technology	Starlink Internet	\$120.00
	7/31/2023	Amazon.com	100-10-5035	Office Supply & postage	Amazon	\$18.98
	7/31/2023	Amazon.com	100-10-5035	Office Supply & postage	Amazon	\$31.18
	7/31/2023	Amazon.com	100-10-5035	Office Supply & postage	Amazon	\$79.14
	7/31/2023	Direct TV	100-10-5030	Technology	Direct TV	\$93.95
	7/13/2023	Amazon.com	100-10-5035	Office Supply & postage	Amazon	\$65.23
	7/13/2023	Restaurant	100-10-5041	Community Outreach	Working Staff	\$90.44
	7/13/2023	Revenue Management Services	100-10-5258	Consulting	Revenue Mang Servi Overpayment will cover Sept 23 invoice	\$1,000.00
	7/13/2023	Engery Ogre	100-10-5258	Consulting	Engery Ogre Shopping rates for Energy	\$120.00
	7/13/2023	LJA Engineering	100-10-5258	Consulting	5271 General Engineering	\$483.72
	7/14/2023	LJA Engineering	100-10-5258	Consulting	5272 Residential	\$483.72
	7/6/2023	Olson & Olson, LLP	100-10-5256	Attorney Fees	Legal Services Inv 13615	\$3,866.00
Total						\$13,762.92

City of Simonton
 Council Report
 Check Date: 7/1/2023 to 7/31/2023

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
100 - General Fund						
Facilities						
	7/24/2023	Ameristar Roofing LLC	100-40-5311	Maint & Repair	Final payment for roof - city hall	\$8,905.00
	7/31/2023	Hudson Energy	100-40-5303	Street Lights	Hudson Energy Street Lights	\$199.81
	7/31/2023	Hudson Energy	100-40-5303	Street Lights	Hudson Energy Street Lights	\$78.28
	7/31/2023	Hudson Energy	100-40-5302	City Hall Electricity	Hudson Energy City Hall	\$298.03
				Total		\$9,481.12

City of Simonton
Council Report
7/1/2023 to 7/31/2023

9/14/2023 2:26:05 PM

Fund Totals

100	General Fund	\$23,244.04
	Grand Total:	\$23,244.04



Final Details for Order #113-3096460-3398628

Order Placed: July 19, 2023

Amazon.com order number: 113-3096460-3398628

Order Total: \$49.99

Shipped on July 27, 2023	
Items Ordered	Price
1 of: Amazon Basics Multipurpose Copy Printer Paper, 8.5" x 11", 20Lb, Pack of 10, 5000 Count, 92 GE Bright White Sold by: Amazon.com Condition: New	\$49.99
Shipping Address: city hall 35011 FM 1093 simonton, tx 77476 United States	Item(s) Subtotal: \$49.99 Shipping & Handling: \$0.00 ----- Total before tax: \$49.99 Sales Tax: \$0.00 -----
Shipping Speed: Standard Shipping	Total for This Shipment: \$49.99 -----

Payment information	
Payment Method: Visa Last digits: 2595	Item(s) Subtotal: \$49.99 Shipping & Handling: \$0.00 -----
Billing address City of Simonton PO BOX 7 Simonton, TX 77476 United States	Total before tax: \$49.99 Estimated Tax: \$0.00 ----- Grand Total: \$49.99
Credit Card transactions	Visa ending in 2595: July 27, 2023: \$49.99

To view the status of your order, return to [Order Summary](#) .

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Payment information

Payment Method

Visa ending in 9559

Billing Address

35011 FM 1093
Simonton, Texas 77476

Shipping address

Jennifer Ward
35011 FM 1093
Simonton, Texas 77476
United States

Order Summary

Items:	\$65.69
Shipping & Handling:	\$0.00
Total Before Tax:	\$65.69
Estimated Tax Collected:	\$0.00
Order Total	\$65.69

Pick up where you left off



← 🔍 Search Amazon.com 📷 🗣️



Sold By: Amazon.com Services LLC

Payment information

Payment Method

Visa ending in 9559

Billing Address

35011 FM 1093
Simonton, Texas 77476

Shipping address

Jennifer Ward
35011 FM 1093
Simonton, Texas 77476
United States

Order Summary

Items:	\$49.98
Shipping & Handling:	\$0.00
Subscribe & Save	-\$2.50
Total Before Tax:	\$47.48
Estimated Tax Collected:	\$0.00
Order Total	\$47.48

Pick up where you left off











View order details

Order date	Jun 21, 2023
Order #	114-4993992-8197022
Order total	\$47.48 (1 item)

Shipment details

Standard Shipping

Delivered

Delivery Estimate
Thursday, July 6, 2023 by 10pm



AmazonCommercial \$49.98

2-Ply White Ultra Plus Individually Wrapped Toilet...

Qty: 1

Auto-delivered: Every 3 months

Sold By: Amazon.com Services LLC

Payment information

Payment Method
 Visa ending in 9559

Billing Address
 35011 FM 1093

Details for Order #114-5893372-4534644

[Print this page for your records.](#)

Order Placed: July 24, 2023

Amazon.com order number: 114-5893372-4534644

Order Total: \$88.79

Not Yet Shipped

Items Ordered

	Price
2 of: <i>Amazon Basics 3 Ring Binder with 1.5 Inch D-Ring and Clear Overlay, White, 4-Pack</i> Sold by: Amazon.com Services LLC Supplied by: Other	\$29.94

Condition: New

3 of: <i>Amazon Basics 3-Ring Binder, 1-Inch - White, 4-Pack</i> Sold by: Amazon.com Services LLC Supplied by: Other	\$13.63
--	---------

Condition: New

Shipping Address:

Jennifer Ward
35011 FM 1093
Simonton, Texas 77476
United States

Shipping Speed:

FREE Prime Delivery

Payment information

Payment Method:

Visa | Last digits: 9559

Billing address

Jennifer Ward
35011 FM 1093
Simonton, Texas 77476
United States

Item(s) Subtotal: \$100.77
Shipping & Handling: \$0.00
Stock Up & Save: -\$11.98

Total before tax: \$88.79
Estimated tax to be collected: \$0.00

Grand Total: \$88.79

To view the status of your order, return to [Order Summary](#).



Write & Erase Big Tab Dividers for 3 Ring...

Qty: 5

Sold By: Amazon.com Services LLC

Payment information

Payment Method

Visa ending in 9559

Billing Address

35011 FM 1093
Simonton, Texas 77476

Shipping address

Jennifer Ward
35011 FM 1093
Simonton, Texas 77476
United States

Order Summary

Items:	\$76.45
Shipping & Handling:	\$0.00
Total Before Tax:	\$76.45
Estimated Tax Collected:	\$0.00
Order Total	\$76.45

View order details

Order date	Jul 24, 2023
Order #	114-3407167-6105854
Order total	\$76.45 (5 items)

Shipment details

Two-Day Shipping

Delivered

Delivery Estimate
Thursday, July 27, 2023 by 8pm



Avery Durable Plastic Write & Erase Big Tab Dividers for 3 Ring... \$15.29
Qty: 5
Sold By: Amazon.com Services LLC

Payment information

Payment Method
Visa ending in 9559

Billing Address
35011 FM 1093
Simonton, Texas 77476

🔍 Search Amazon.com 📷 🗣️



View order details

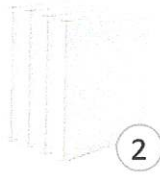
Order date	Jul 7, 2023
Order #	114-2041569-2176232
Order total	\$65.69 (3 items)

Shipment details

Delivery in fewer trips to your address

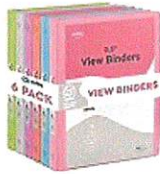
Delivered

Delivery Estimate
Sunday, July 9, 2023 by 9pm



Amazon Basics 3 Ring Binder with 1 Inch D-Ring and Clear Overlay,... \$20.35

Qty: 2
Sold By: Amazon.com Services LLC



1/2 Inch 3 Ring Binder.5 Inch Round Ring Clear View Cover with 2... \$24.99

Qty: 1
Sold By: EndayDirect

Payment information











Final Details for Order #113-8443344-6087450

Order Placed: July 20, 2023

Amazon.com order number: 113-8443344-6087450

Order Total: \$21.30

Shipped on July 23, 2023	
Items Ordered	Price
1 of: <i>Hammermill Printer Paper, 20 Lb Copy Paper, 8.5 x 11 - 3 Ream (1,500 Sheets) - 92 Bright, Made in the USA, 500 Count</i> <i>(pack of 3)</i> Sold by: Amazon.com Condition: New	\$21.30
Shipping Address: city hall 35011 FM 1093 simonton, tx 77476 United States	Item(s) Subtotal: \$21.30 Shipping & Handling: \$0.00 ----- Total before tax: \$21.30 Sales Tax: \$0.00 -----
Shipping Speed: Amazon Day Delivery	Total for This Shipment: \$21.30 -----

Payment information	
Payment Method: Visa Last digits: 2595	Item(s) Subtotal: \$21.30 Shipping & Handling: \$0.00 -----
Billing address City of Simonton PO BOX 7 Simonton, TX 77476 United States	Total before tax: \$21.30 Estimated Tax: \$0.00 ----- Grand Total: \$21.30
Credit Card transactions	Visa ending in 2595: July 23, 2023: \$21.30

To view the status of your order, return to [Order Summary](#) .

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Final Details for Order #113-6518084-4217809

Order Placed: July 20, 2023

Amazon.com order number: 113-6518084-4217809

Order Total: \$19.89

Shipped on July 23, 2023	
Items Ordered	Price
1 of: 9 X 12 Self-Seal Brown Kraft Catalog Mailing Envelopes - 28lb - 100 Count, 9x12 Inch (38300)	\$19.89
Sold by: Quality Business Products (seller profile)	
Business Price	
Condition: New	
Shipping Address:	Item(s) Subtotal: \$19.89
city hall	Shipping & Handling: \$0.00
35011 FM 1093	-----
simonton, tx 77476	Total before tax: \$19.89
United States	Sales Tax: \$0.00
Shipping Speed:	-----
FREE Prime Delivery	Total for This Shipment: \$19.89

Payment information	
Payment Method:	Item(s) Subtotal: \$19.89
Visa Last digits: 2595	Shipping & Handling: \$0.00
Billing address	-----
City of Simonton	Total before tax: \$19.89
PO BOX 7	Estimated Tax: \$0.00
Simonton, TX 77476	-----
United States	Grand Total: \$19.89
Credit Card transactions	Visa ending in 2595: July 23, 2023: \$19.89

To view the status of your order, return to [Order Summary](#) .

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Final Details for Order #112-7193198-0451442

Order Placed: July 13, 2023

Amazon.com order number: 112-7193198-0451442

Order Total: \$96.15

Shipped on July 17, 2023	
Items Ordered	Price
1 of: 12 Pack Plastic Envelopes Poly Envelopes, LEOBRO A4 Clear File Bags Document Folders Document Organizers with Snap Button for Document Stationery Tool Sold by: LEOBRO (seller profile) Business Price Condition: New	\$9.99
1 of: Amazon Basics Heavy Duty Plastic Folders with 2 Pockets for Letter Size Paper, Pack of 12, Assorted Color Sold by: Amazon (seller profile) Business Price Condition: New	\$14.99
1 of: RUBBER MALLET 16 OZ by STEEL GRIP MfrPartNo 2259323 Sold by: Moofin (seller profile) Product question? (Ask Seller) Condition: New	\$14.28
1 of: Toshiba Canvio Basics 2TB Portable External Hard Drive USB 3.0, Black - HDTB520XK3AA Sold by: Amazon.com Condition: New	\$56.89
Shipping Address: city hall 35011 FM 1093 simonton, tx 77476 United States	Item(s) Subtotal: \$96.15 Shipping & Handling: \$0.00 ----- Total before tax: \$96.15 Sales Tax: \$0.00 -----
Shipping Speed: FREE Prime Delivery	Total for This Shipment: \$96.15 -----

Payment information	
Payment Method: Visa Last digits: 2595	Item(s) Subtotal: \$96.15 Shipping & Handling: \$0.00 -----
Billing address City of Simonton PO BOX 7 Simonton, TX 77476 United States	Total before tax: \$96.15 Estimated Tax: \$0.00 -----
	Grand Total: \$96.15
Credit Card transactions	Visa ending in 2595: July 17, 2023: \$96.15

To view the status of your order, return to [Order Summary](#) .



Final Details for Order #112-5671002-1305061

Order Placed: July 13, 2023

Amazon.com order number: 112-5671002-1305061

Order Total: \$130.31

Shipped on July 14, 2023	
Items Ordered	Price
1 of: X-Acto 26615 Square Commercial Grade Wood Base Guillotine Trimmer, 15 Sheets, 15-Inch X 15-Inch Sold by: Fast and Precise by Staples (seller profile) Condition: New	\$130.31
Shipping Address: city hall 35011 FM 1093 simonton, tx 77476 United States	Item(s) Subtotal: \$130.31 Shipping & Handling: \$0.00 ----- Total before tax: \$130.31 Sales Tax: \$0.00 -----
Shipping Speed: Standard Shipping	Total for This Shipment: \$130.31 -----

Payment information	
Payment Method: Visa Last digits: 2595	Item(s) Subtotal: \$130.31 Shipping & Handling: \$0.00 -----
Billing address City of Simonton PO BOX 7 Simonton, TX 77476 United States	Total before tax: \$130.31 Estimated Tax: \$0.00 ----- Grand Total: \$130.31
Credit Card transactions	Visa ending in 2595: July 14, 2023: \$130.31

To view the status of your order, return to [Order Summary](#) .

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Final Details for Order #112-5870852-3089822

Order Placed: June 27, 2023

Amazon.com order number: 112-5870852-3089822

Order Total: \$18.98

Shipped on June 27, 2023	
Items Ordered	Price
1 of: <i>WeLiu Correction Tape, 12-Pack</i> Sold by: WeLiu.LLC (seller profile) Business Price Condition: New	\$9.99
1 of: <i>EOOUT Sticky Notes 1.5x2 Inches, 30 Pack Bright Colors Self-Stick Pads, 10 Colors Super Adhesive Bright Colors Memo Pads, 75 Sheets/Pad</i> Sold by: EOOUT (seller profile) Business Price Condition: New	\$8.99
Shipping Address: city hall 35011 FM 1093 simonton, tx 77476 United States	Item(s) Subtotal: \$18.98 Shipping & Handling: \$0.00 ----- Total before tax: \$18.98 Sales Tax: \$0.00 ----- Total for This Shipment: \$18.98 -----
Shipping Speed: Standard Shipping	

Payment information	
Payment Method: Visa Last digits: 2595	Item(s) Subtotal: \$18.98 Shipping & Handling: \$0.00 -----
Billing address City of Simonton PO BOX 7 Simonton, TX 77476 United States	Total before tax: \$18.98 Estimated Tax: \$0.00 ----- Grand Total: \$18.98
Credit Card transactions	Visa ending in 2595: June 27, 2023: \$18.98

To view the status of your order, return to [Order Summary](#) .

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Final Details for Order #112-0284025-3799456

Order Placed: June 27, 2023

Amazon.com order number: 112-0284025-3799456

Order Total: \$31.18

Shipped on June 27, 2023	
Items Ordered	Price
2 of: <i>WRITECH Fine Point Gel Pens; Retractable 0.5mm Blue-Ink Color Pen for Journaling Smooth Writing Extra Fine Point Tip Quick-dry Ink No Bleed Set 10ct</i>	\$12.80
Sold by: WRITE TECH (seller profile)	
Condition: New	
Shipping Address:	Item(s) Subtotal: \$25.60
city hall	Shipping & Handling: \$0.00
35011 FM 1093	----
simonton, tx 77476	Total before tax: \$25.60
United States	Sales Tax: \$0.00
Shipping Speed:	----
FREE Prime Delivery	Total for This Shipment: \$25.60

Shipped on June 27, 2023	
Items Ordered	Price
1 of: <i>SHARPIE Tank Style Highlighters, Chisel Tip, Assorted, 12 Count</i>	\$5.58
Sold by: Amazon.com	
Condition: New	
Shipping Address:	Item(s) Subtotal: \$5.58
city hall	Shipping & Handling: \$0.00
35011 FM 1093	----
simonton, tx 77476	Total before tax: \$5.58
United States	Sales Tax: \$0.00
Shipping Speed:	----
FREE Prime Delivery	Total for This Shipment: \$5.58

Payment information	
Payment Method:	Item(s) Subtotal: \$31.18
Visa Last digits: 2595	Shipping & Handling: \$0.00

Billing address	Total before tax: \$31.18
City of Simonton	Estimated Tax: \$0.00
PO BOX 7	----
Simonton, TX 77476	Grand Total: \$31.18
United States	

To view the status of your order, return to [Order Summary](#).

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Final Details for Order #112-7839891-0843405

Order Placed: July 13, 2023

Amazon.com order number: 112-7839891-0843405

Order Total: \$79.14

Shipped on July 14, 2023	
Items Ordered	Price
1 of: USI WrapSure Standard Thermal Roll Laminating Film, 1 Inch Core, 1.5 Mil, 27 Inches x 500 Feet, Clear, Gloss Finish, 2-Pack	\$79.14
Sold by: New Precision Technology LLC (seller profile)	
Business Price	
Condition: New	
Shipping Address: city hall 35011 FM 1093 simonton, tx 77476 United States	Item(s) Subtotal: \$79.14 Shipping & Handling: \$0.00 ----- Total before tax: \$79.14 Sales Tax: \$0.00 -----
Shipping Speed: Standard Shipping	Total for This Shipment: \$79.14 -----

Payment information	
Payment Method: Visa Last digits: 2595	Item(s) Subtotal: \$79.14 Shipping & Handling: \$0.00 -----
Billing address City of Simonton PO BOX 7 Simonton, TX 77476 United States	Total before tax: \$79.14 Estimated Tax: \$0.00 ----- Grand Total: \$79.14
Credit Card transactions	Visa ending in 2595: July 14, 2023: \$79.14

To view the status of your order, return to [Order Summary](#) .

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Final Details for Order #112-9409775-8246629

Order Placed: July 13, 2023

Amazon.com order number: 112-9409775-8246629

Order Total: \$65.23

Shipped on July 14, 2023	
Items Ordered	Price
1 of: HP Printer Paper 8.5 x 11 Paper Copy 20 lb 10 Reams - 5,000 Sheets 92 Bright FSC Certified 200230C	\$65.23
Sold by: Amazon.com	
Condition: New	
Shipping Address:	Item(s) Subtotal: \$65.23
city hall	Shipping & Handling: \$0.00
35011 FM 1093	----
simonton, tx 77476	Total before tax: \$65.23
United States	Sales Tax: \$0.00
Shipping Speed:	----
Standard Shipping	Total for This Shipment: \$65.23

Payment information	
Payment Method:	Item(s) Subtotal: \$65.23
Visa Last digits: 2595	Shipping & Handling: \$0.00
Billing address	----
City of Simonton	Total before tax: \$65.23
PO BOX 7	Estimated Tax: \$0.00
Simonton, TX 77476	----
United States	Grand Total: \$65.23
Credit Card transactions	Visa ending in 2595: July 14, 2023: \$65.23

To view the status of your order, return to [Order Summary](#) .

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Minutes

City Council - Regular Session City Council Meeting

CITY OF SIMONTON

August 15, 2023

This is a true and correct copy of the Minutes of the City Council - Regular Session Meeting of the Simonton City Council held on August 15, 2023, at 6:30 PM.

1. Call to Order
Mayor Boudreaux called the meeting to order at 6:34 p.m. A quorum was present: Laurie Boudreaux, Courtney Cox, Burns Turner, Faith Haley, Justin Boudreau, Kelli Matula
Council Members absent: None
City Staff present: Interim City Administrator Nathaniel Smith; Finance Specialist Julie Watts
Present Public: See Sign in Sheet
2. Invocation and Pledge
3. Public Comments
Dan McJunkin commented on decorum during council meetings; Kristi Smith commented on the proposed budget; Angela King (reserved for the beginning of Item 5a); Susan LaDart commented on future improvements; Stacey Gootee (reserved for the beginning of Item 5a)
4. Consider and take action on the Consent Agenda
 - a. Approve Minutes for August 1, 2023 Regular Council Meeting and Budget Workshop Approved with corrections
Motion by Courtney Cox to Approve as Amended. Justin Boudreau seconded.
Ayes: All
Noes: None
Motion Passed
 - b. Approve Minutes for August 8, 2023 Council Budget Workshop Approved with corrected name for Faith Haley
Motion by Burns Turner to Approve as Amended. Faith Haley seconded.
Ayes: All
Noes: None
Motion Passed
 - c. Approve Minutes for August 7, 2023 Comprehensive Plan Advisory Committee Approved with additions to name chair and co-chair
Motion by Justin Boudreau to Approve as Amended. Burns Turner seconded.
Ayes: All
Noes: None
Motion Passed
 - d. Year to Date Financials
Motion by Courtney Cox to Approve. Justin Boudreau seconded.
Ayes: All
Noes: None

Motion Passed

- e. Monthly Paid Bills
Motion by Kelli Matula to Approve as Amended. Burns Turner seconded.
Ayes: All
Noes: None
Motion Passed

5. New Business

- a. Consider and take action to approve proposed budget for fiscal year 2023-2024
Comments by Stacey Gootee and Angela King on the proposed budget.
Motion by Burns Turner to Approve. Courtney Cox seconded.
Ayes: All
Noes: None
Motion Passed
- b. Consider and take action to approve the proposed tax rate of \$0.300000 per \$100 of valuation.
Motion by Courtney Cox to Approve . Burns Turner seconded.
Ayes: Courtney Cox, Burns Turner, Faith Haley, Justin Boudreau
Noes: Kelli Matula
Motion Passed

6. Future Agenda Items

7. Reports

- a. Mayor Report
Mayor Boudreaux issued a local Burn Ban for the City of Simonton; The Mayor thanked council members for meeting with her to discuss issues; Revenue Management will present at a later council meeting.
- b. City Staff Report
Interim City Administrator Smith provided his report in the council packet; Councilmember Haley thanked staff for the new agenda format.
- c. City Council Member Report
Councilmember Haley requested a summary of each public comment be included in the minutes.

8. Adjournment

The Meeting was adjourned at 7:52 p.m.

Respectfully submitted,

Mayor

Interim City Administrator

BREEDLOVE & Co., P.C.

17014 Seven Pines Dr.
Spring TX 77379

Phone 281-379-1065
Fax 281-379-6322
Website www.breedlovecpa.com
Email info@breedlovecpa.com

INVOICE

To: City of Simonton
Laurie Boudreaux
PO Box 7
Simonton TX 77476

Invoice Date Sep 14 23
Due Date Sep 14 23
Invoice Number 12594
Client Code 3524
Page 1

Description	Total
Audits of financial statements FYE 9-30-2021	17,925.00
	<hr/>
	Sub Total 17,925.00
	Tax 0.00
	<hr/>
	TOTAL \$17,925.00

ALL INVOICES ARE DUE UPON RECEIPT. Accounts with past due balances are subject to 1% monthly interest charge. Invoices do not show prior balances. Statements will be issued monthly on past due accounts.

THANK YOU FOR YOUR BUSINESS

PAYMENT ADVICE

Client City of Simonton
Client Code 3524

Invoice Number 12594

Due Date Sep 14 23

Total Due **\$17,925.00**

To: Breedlove & Co., P.C.
17014 Seven Pines Dr.
Spring TX 77379

BREEDLOVE & Co., P.C.

17014 Seven Pines Dr.
Spring TX 77379

Phone 281-379-1065
Fax 281-379-6322
Website www.breedlovecpa.com
Email info@breedlovecpa.com

INVOICE

To: City of Simonton
Laurie Boudreaux
PO Box 7
Simonton TX 77476

Invoice Date Sep 14 23
Due Date Sep 14 23
Invoice Number 12595
Client Code 3524
Page 1

Description	Total
Audits of financial statements FYE 9-30-2020	17,925.00
	<hr/>
	Sub Total 17,925.00
	Tax 0.00
	<hr/>
	TOTAL \$17,925.00

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THANK YOU FOR YOUR BUSINESS

PAYMENT ADVICE

Client City of Simonton
Client Code 3524

Invoice Number 12595

Due Date Sep 14 23

Total Due **\$17,925.00**

To: Breedlove & Co., P.C.
17014 Seven Pines Dr.
Spring TX 77379

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Spring TX 77379

Phone 281-379-1065
Fax 281-379-6322
Website www.breedlovecpa.com
Email info@breedlovecpa.com

INVOICE

To: City of Simonton
Laurie Boudreaux
PO Box 7
Simonton TX 77476

Invoice Date Sep 14 23
Due Date Sep 14 23
Invoice Number 12597
Client Code 3524
Page 1

Description	Total
Audits of financial statements FYE 9-30-2019	17,925.00
	<hr/>
	Sub Total 17,925.00
	Tax 0.00
	<hr/>
	TOTAL \$17,925.00

ALL INVOICES ARE DUE UPON RECEIPT. Accounts with past due balances are subject to 1% monthly interest charge. Invoices do not show prior balances. Statements will be issued monthly on past due accounts.

THANK YOU FOR YOUR BUSINESS

PAYMENT ADVICE

Client City of Simonton
Client Code 3524

Invoice Number 12597

Due Date Sep 14 23

Total Due **\$17,925.00**

To: Breedlove & Co., P.C.
17014 Seven Pines Dr.
Spring TX 77379

BREEDLOVE & CO., P.C.

CERTIFIED PUBLIC ACCOUNTANTS

17014 Seven Pines Drive
Spring, Texas 77379
(281) 379-1065
(281) 379-6322 (fax)

JILL A. HENZE, CPA
President

NICOLE BREEDLOVE HUNT, CPA
CEO

September 19, 2023

City of Simonton, Texas
Council Members
Attn: Laurie Boudreaux
P.O. Box 7
Simonton, TX 77476

We are pleased to confirm our understanding of the services we are to provide the City of Simonton, Texas for the year ended September 30, 2022.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate discretely presented component units, including the related notes to the financial statements, which collectively comprise the basic financial statements of the City of Simonton, Texas as of and for the year ended September 30, 2022. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the City of Simonton, Texas' basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City of Simonton, Texas' RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis
- 2) Budget Comparison.

We have also been engaged to report on supplementary information other than RSI that accompanies the City of Simonton, Texas' financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

- 1) Schedule of expenditures of federal awards
- 2) Schedule of findings and questioned costs.

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Auditors' Responsibilities for the Audit of the Financial Statements and Single Audit

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that

some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We have identified the following significant risk(s) of material misstatement as part of our audit planning:

We considered the addition of a program subject to Uniform Guidance and the condition of books and records to be risks of material misstatement.

Our audit of financial statements does not relieve you of your responsibilities.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, Government Auditing Standards, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of City of Simonton, Texas' compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the OMB *Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of City of Simonton, Texas' major programs. For federal programs that are included in the 2022 Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the 2022 Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on City of Simonton, Texas' compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of City of Simonton, Texas in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Responsibilities of Management for the Financial Statements and Single Audit

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received and COVID-19-related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements

with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

Management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Breedlove & Co., P.C. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the state of Texas or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Breedlove & Co., P.C. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend,

or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the federal granting agency. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Jill A. Henze is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. We expect to begin our audit on approximately November 1, 2023 and to issue our reports no later than March 1, 2024.

Our fee for these services will be **\$15,000** to **\$17,500** for the audit plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Reporting

We will issue written reports upon completion of our Single Audit. Our reports will be addressed to Council Members of the City of Simonton, Texas. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

We appreciate the opportunity to be of service to the City of Simonton, Texas and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

City of Simonton, Texas
September 19, 2023
Page 8

Very truly yours,



Jill A. Henze
Breedlove & Co., P.C.

RESPONSE:

This letter correctly sets forth the understanding of the City of Simonton, Texas.

Management signature: _____

Title: _____

Date: _____

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
 Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

**OFFICE USE ONLY
 CERTIFICATION OF FILING**

Certificate Number:
 2023-1072076

Date Filed:
 09/14/2023

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
 Breedlove & Co., P.C.
 Spring, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
 City of Simonton, Texas

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
 2022-09-30
 annual audit

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Henze, Jill	Spring, TX United States	X	
	Hunt, Nicole	Spring, TX United States	X	

5 Check only if there is NO Interested Party.

6 UNSWORN DECLARATION

My name is Jill A Henze, and my date of birth is 11/24/1971.

My address is 17014 Seven Pines Drive, Spring, TX, 77379, US.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Harris County, State of Texas, on the 14th day of September, 2023.
(month) (year)

Jill A. Henze

Signature of authorized agent of contracting business entity
 (Declarant)

BREEDLOVE & CO., P.C.

CERTIFIED PUBLIC ACCOUNTANTS

17014 Seven Pines Drive
Spring, Texas 77379
(281) 379-1065
(281) 379-6322 (fax)

JILL A. HENZE, CPA
President

NICOLE BREEDLOVE HUNT, CPA
CEO

September 19, 2023

City of Simonton, Texas
Council Members
Attn: Laurie Boudreaux
P.O. Box 7
Simonton, TX 77476

We are pleased to confirm our understanding of the services we are to provide the City of Simonton, Texas for the year ended September 30, 2023.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, and the disclosures, which collectively comprise the basic financial statements of the City of Simonton, Texas for the year ended September 30, 2023. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the City of Simonton, Texas' basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City of Simonton, Texas' RSI in accordance with GAAS. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles (GAAP) and will be subjected to certain limited procedures but will not be audited.

- 1) Management's Discussion and Analysis
- 2) Budget Comparison.

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP; and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute

assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

Auditors' Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the

financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

We have identified the following significant risk(s) of material misstatement as part of our audit planning:

We consider the condition of the books and records to be a risk of material misstatement.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City of Simonton, Texas' compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Other Services

We will prepare the financial statements of the City of Simonton, Texas in conformity with accounting principles generally accepted in the United States of America based on information provided by you.

We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3)

unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with accounting principles generally accepted in the United States of America. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon.

Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

You agree to assume all management responsibilities for the financial statement preparation services, and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Engagement Administration, Fees, and Other

The audit documentation for this engagement is the property of Breedlove & Co., P.C. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to its designee. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Breedlove & Co, P.C. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to City of Simonton, Texas's regulator or its designee. The designee may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

Jill A. Henze is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. We expect to begin our audit within two weeks of receipt of the information and to issue our reports no later than June 30, 2024.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.). Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Based on our preliminary estimates, the fee should be approximately \$12,500 to \$15,000 per year plus out-of-pocket expenses. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Reporting

We will issue a written report upon completion of our audit of the City of Simonton, Texas' financial statements. Our report will be addressed to the Council Members of the City of Simonton, Texas.

Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

We appreciate the opportunity to be of service to the City of Simonton, Texas and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Very truly yours,



Jill A. Henze
Breedlove & Co., P.C.

RESPONSE:

This letter correctly sets forth the understanding of the City of Simonton, Texas.

Management signature: _____

Title: _____

Date: _____

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

**OFFICE USE ONLY
CERTIFICATION OF FILING**

Certificate Number:
2023-1072077

Date Filed:
09/14/2023

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
Breedlove & Co., P.C.
Spring, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
City of Simonton, Texas

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
2023-09-30
annual audit

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Henze, Jill	Spring, TX United States	X	
	Hunt, Nicole	Spring, TX United States	X	

5 Check only if there is NO Interested Party.

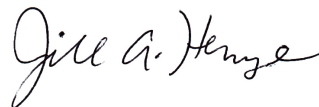
6 UNSWORN DECLARATION

My name is Jill A Henze, and my date of birth is 11/24/1971.

My address is 17014 Seven Pines Drive, Spring, TX, 77379, US.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Harris County, State of Texas, on the 14th day of September, 2023.
(month) (year)



Signature of authorized agent of contracting business entity
(Declarant)



Texas Department of Transportation

P.O. BOX 1386 | HOUSTON, TEXAS 77251-1386 | (713) 802-5000 | WWW.TXDOT.GOV

August 11, 2023

The Honorable Louis Boudreaux
Mayor
City of Simonton
P.O. Box 7
Simonton, Texas 77476-0007

RE: Request City Ordinance for Speed Zone – FM 1093 – Fort Bend County

Dear Mayor Boudreaux:

Our office has completed a Speed Zone Study along FM 1093 within the city limits of the City of Simonton. The location of the north city limit was corrected from the previous strip map and in this city ordinance.

Attached you will find a Speed Zone Strip Map numbered 5625 A and a prepared Speed Zone Ordinance suggested by the Texas League of Municipalities containing the recommended zone along FM 1093. If you concur with the recommended zone please furnish this office with a copy of your executed ordinance.

Should you have questions please contact Mr. Gaurang Pandit, Transportation Engineer Supervisor at (713) 802-5856.

Sincerely,

Ugonna U. Ughanze, P.E.
Director of Transportation Operations
Houston District

Attachments

cc: Erica Molina – City of Simonton
Gaurang S. Pandit, P.E.

SPEED ZONE ORDINANCE # _____

AN ORDINANCE ALTERING THE PRIMA FACIE SPEED LIMITS ESTABLISHED FOR VEHICLES UNDER THE PROVISIONS OF § 545.356, TEXAS TRANSPORTATION CODE, UPON THE BASIS OF AN ENGINEERING AND TRAFFIC INVESTIGATION, UPON CERTAIN STREETS AND HIGHWAYS, OF PARTS THEREOF, WITHIN THE CORPORATE LIMITS OF THE CITY OF SIMONTON AS SET OUT IN THIS ORDINANCE; AND PROVIDING A PENALTY OF A FINE NOT TO EXCEED \$200 FOR THE VIOLATION OF THIS ORDINANCE.

WHEREAS, § 545.356, Vernon's Texas Civil Statutes, provides that whenever the governing body of the City shall determine upon the basis of an engineering and traffic investigation that any prima facie speed therein set forth is greater or less than is reasonable or safe under the conditions found to exist at any intersection or other place or upon any part of a street or highway within the City, taking into consideration the width and condition of the pavement and other circumstances on such portion of said street or highway, as well as the usual traffic thereon, said governing body may determine and declare a reasonable and safe prima facie speed limit thereat or thereon by the passage of an Ordinance, which shall be effective when appropriate signs giving notice thereof are erected at such intersection or other place or part of the street or highway;

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIMONTON, TEXAS:

Section 1. Upon the basis of an engineering and traffic investigation heretofore made as authorized by the provisions of § 545.356, Texas Transportation Code, the following prima facie speed limits hereafter indicated for vehicles are hereby determined and declared to be reasonable and safe; and such speed limits are hereby fixed at the rate of speed indicated for vehicles traveling upon the named streets and highways, or parts thereof, described as follows:

Along FM 1093 from the west city limit of the City of Simonton to the point 211 feet west of Barnes Road, a distance of approximately 2.447 miles, the speed limit shall be 55 MPH.

Section 2. Any person violating any of the provisions of this ordinance shall be deemed guilty of a misdemeanor and upon conviction thereof shall be fined in any sum not more than Two Hundred Dollars (\$200).

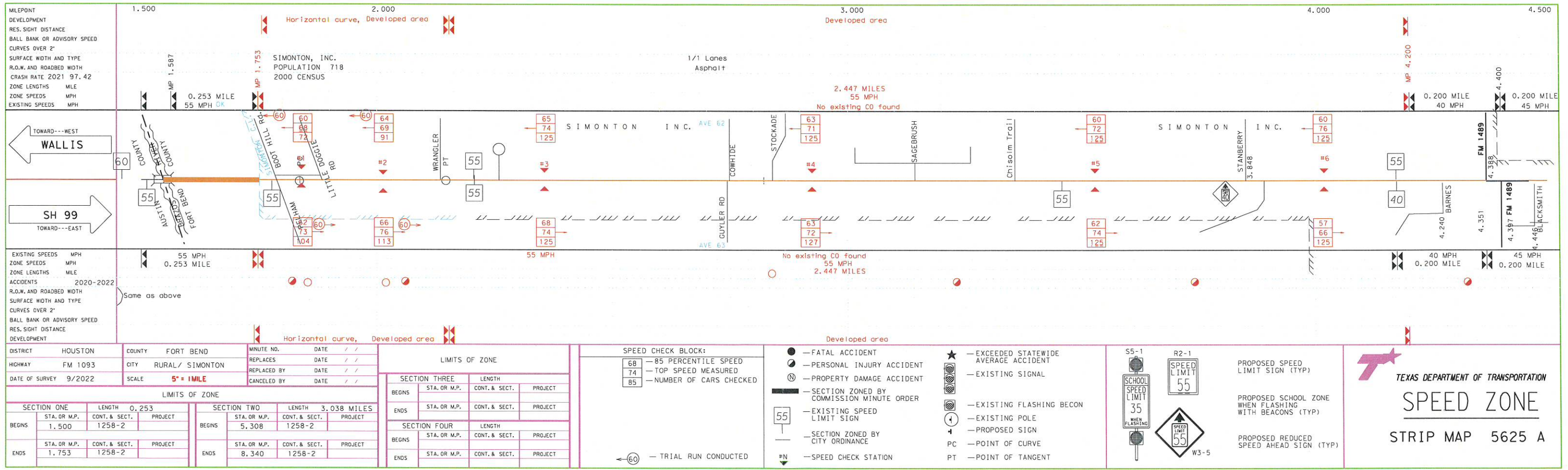
PASSED AND APPROVED THIS _____ day of _____, 2023

ATTEST:

APPROVED:

City Secretary

Mayor



MILEPOINT
DEVELOPMENT
RES. SIGHT DISTANCE
BALL BANK OR ADVISORY SPEED
CURVES OVER 2"
SURFACE WIDTH AND TYPE
R.O.W. AND ROADBED WIDTH
CRASH RATE 2021 97.42
ZONE LENGTHS MILE
ZONE SPEEDS MPH
EXISTING SPEEDS MPH

TOWARD---WEST
WALLIS
TOWARD---EAST
SH 99

EXISTING SPEEDS MPH
ZONE SPEEDS MPH
ZONE LENGTHS MILE
ACCIDENTS 2020-2022
R.O.W. AND ROADBED WIDTH
SURFACE WIDTH AND TYPE
CURVES OVER 2"
BALL BANK OR ADVISORY SPEED
RES. SIGHT DISTANCE
DEVELOPMENT

DISTRICT	HOUSTON	COUNTY	FORT BEND	MINUTE NO.	DATE	///
HIGHWAY	FM 1093	CITY	RURAL/ SIMONTON	REPLACES	DATE	///
DATE OF SURVEY	9/2022	SCALE	5" = 1 MILE	CANCELED BY	DATE	///

LIMITS OF ZONE					
SECTION ONE			SECTION TWO		
STA. OR M.P.	CONT. & SECT.	PROJECT	STA. OR M.P.	CONT. & SECT.	PROJECT
BEGNS 1.500	1258-2		BEGNS 5.308	1258-2	
ENDS 1.753	1258-2		ENDS 8.340	1258-2	

LIMITS OF ZONE			
SECTION THREE		SECTION FOUR	
BEGNS	ENDS	BEGNS	ENDS
STA. OR M.P.	CONT. & SECT.	STA. OR M.P.	CONT. & SECT.

SPEED CHECK BLOCK:	
68	- 85 PERCENTILE SPEED
74	- TOP SPEED MEASURED
85	- NUMBER OF CARS CHECKED

- - FATAL ACCIDENT
- - PERSONAL INJURY ACCIDENT
- ⊗ - PROPERTY DAMAGE ACCIDENT
- Ⓜ - SECTION ZONED BY COMMISSION MINUTE ORDER
- 55 - EXISTING SPEED LIMIT SIGN
- 55 - SECTION ZONED BY CITY ORDINANCE
- ←60 - TRIAL RUN CONDUCTED
- ★ - EXCEEDED STATEWIDE AVERAGE ACCIDENT
- Ⓢ - EXISTING SIGNAL
- Ⓢ - EXISTING FLASHING BECON
- Ⓢ - EXISTING POLE
- Ⓢ - PROPOSED SIGN
- PC - POINT OF CURVE
- PT - POINT OF TANGENT

55-1
SCHOOL SPEED LIMIT 35
FLASHING

R2-1
SPEED LIMIT 55

PROPOSED SPEED LIMIT SIGN (TYP)

PROPOSED SCHOOL ZONE WHEN FLASHING WITH BEACONS (TYP)

PROPOSED REDUCED SPEED AHEAD SIGN (TYP)

TEXAS DEPARTMENT OF TRANSPORTATION

SPEED ZONE

STRIP MAP 5625 A

ORDINANCE NO. _____

AN ORDINANCE ESTABLISHING THE SPEED LIMITS FOR VEHICLES UPON CERTAIN STREETS AND HIGHWAYS, OF PARTS THEREOF, WITHIN THE CORPORATE LIMITS OF THE CITY OF SIMONTON BASED UPON AN ENGINEERING AND TRAFFIC INVESTIGATION AND ACCORDING TO §545.356 TEXAS TRANSPORTATION CODE; DIRECTING SPEED LIMIT SIGNS TO BE INSTALLED IN ACCORDANCE WITH THE ORDINANCE; PROVIDING FOR REPEAL; PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED TWO HUNDRED DOLLARS (\$200) FOR EACH VIOLATION HEREOF; PROVIDING FOR SEVERABILITY; PROVIDING FOR PUBLICATION; AND, PROVIDING AN EFFECTIVE DATE.

* * * * *

WHEREAS, the City Council (the “Council”) of the City of Simonton, Texas (the “City”) finds that it is in the best interest of the health, safety and welfare of its citizens to provide for certain speed limits on streets within the City; and

WHEREAS, the Council further finds that the speeds suggested by the Texas Department of Transportation in its report attached to this Ordinance as “Exhibit A” are true and correct and should be implemented in accordance with said report; and **NOW, THEREFORE;**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SIMONTON, TEXAS:

SECTION 1. THAT the facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct and are incorporated herein for all intents and purposes.

SECTION 2. THAT Council finds that the Texas Department of Transportation’s Speed Limit Maps, attached to this Ordinance as “Exhibit A”, are the product of an engineering and traffic study performed in accordance with §545.356 of the Texas Transportation Code. The Council further finds that the speed limits provided in “Exhibit A” shall be implemented accordingly on the applicable roads provided in “Exhibit A”.

SECTION 3. THAT the Mayor or designee is hereby directed to erect and place speed limit signs reflecting the speed limits provided in “Exhibit A” at the locations indicated on the maps attached to this Ordinance as “Exhibit A”. Further, the Mayor or designee shall provide notice to the public of the speed limits provided in “Exhibit A” by publishing said speed limits on the City’s website and by providing notice through all other legally required means. If any conflict exists between the speed limits reflected on the maps included as “Exhibit A”, then the more restrictive speed limit shall control.

SECTION 4. THAT all ordinances or parts of ordinances inconsistent or in conflict herewith are, to the extent of such inconsistency or conflict, hereby repealed.

SECTION 5. THAT any person who shall intentionally, knowingly, recklessly, or with criminal negligence, violate any provision of this Ordinance, shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in an amount not to exceed two hundred dollars (\$200). Each violation shall constitute a separate offense.

SECTION 6. THAT in the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Simonton, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

SECTION 7. THAT this Ordinance shall take effect immediately from and after its passage and the publication of the caption hereof, as provided by law.

PASSED, APPROVED, AND ADOPTED this ____ day of ____, 2023.

FOR THE CITY OF SIMONTON:

LAURIE BOUDREAUX, MAYOR

ATTEST:

Name [Printed]

Name [Signature]

EXHIBIT A – TxDOT Maps: Simonton Speed Limits & Speed Limit Sign Locations



Texas Department of Transportation

P.O. BOX 1386 | HOUSTON, TEXAS 77251-1386 | (713) 802-5000 | WWW.TXDOT.GOV

August 11, 2023

The Honorable Louis Boudreaux
Mayor
City of Simonton
P.O. Box 7
Simonton, Texas 77476-0007

RE: Request City Ordinance for Speed Zone – FM 1093 – Fort Bend County

Dear Mayor Boudreaux:

Our office has completed a Speed Zone Study along FM 1093 within the city limits of the City of Simonton. The location of the north city limit was corrected from the previous strip map and in this city ordinance.

Attached you will find a Speed Zone Strip Map numbered 5625 A and a prepared Speed Zone Ordinance suggested by the Texas League of Municipalities containing the recommended zone along FM 1093. If you concur with the recommended zone please furnish this office with a copy of your executed ordinance.

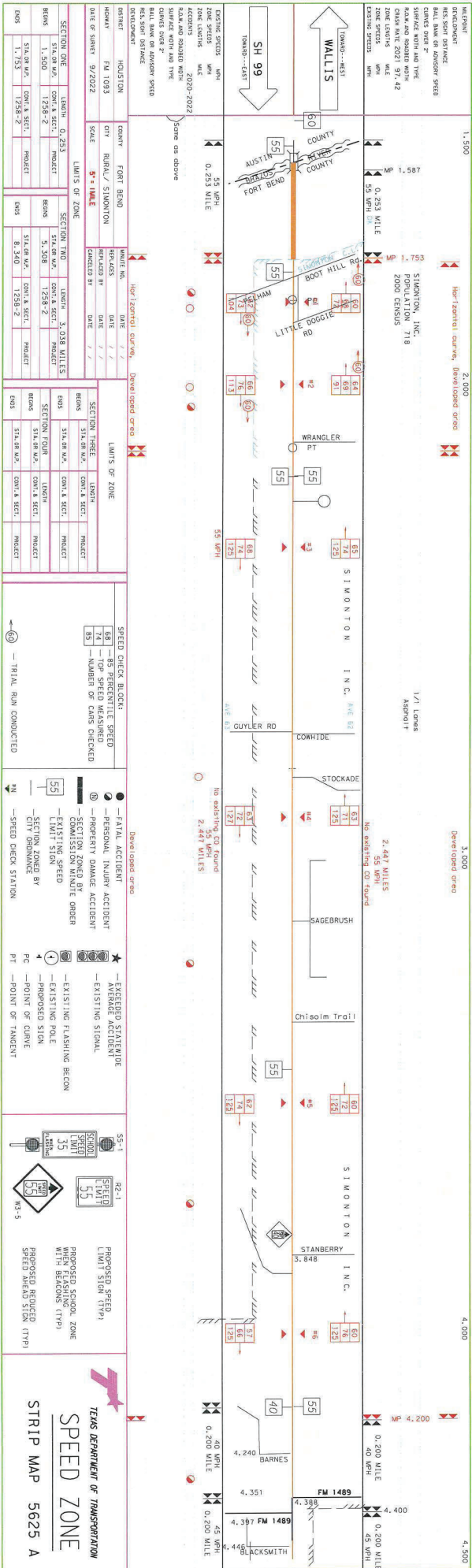
Should you have questions please contact Mr. Gaurang Pandit, Transportation Engineer Supervisor at (713) 802-5856.

Sincerely,

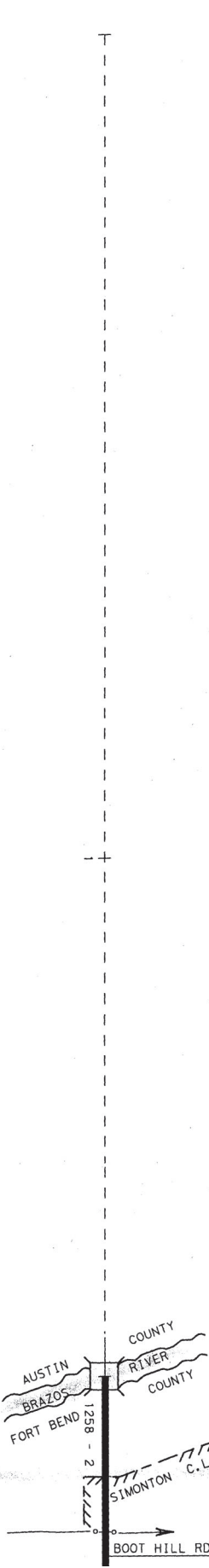
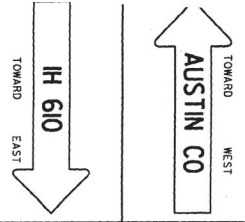
Ugonna U. Ughanze, P.E.
Director of Transportation Operations
Houston District

Attachments

cc: Erica Molina – City of Simonton
Gaurang S. Pandit, P.E.



SECTION ONE	LENGTH	0.465 MILE	SECTION TWO	LENGTH	3.037 MILES
STA. OR M.P.	CONT. & SECT.	PROJECT	STA. OR M.P.	CONT. & SECT.	PROJECT
1.753	1258-02		5.303	1258-02	
STA. OR M.P.	CONT. & SECT.	PROJECT	STA. OR M.P.	CONT. & SECT.	PROJECT
2.218	1258-02		8.340	1258-02	

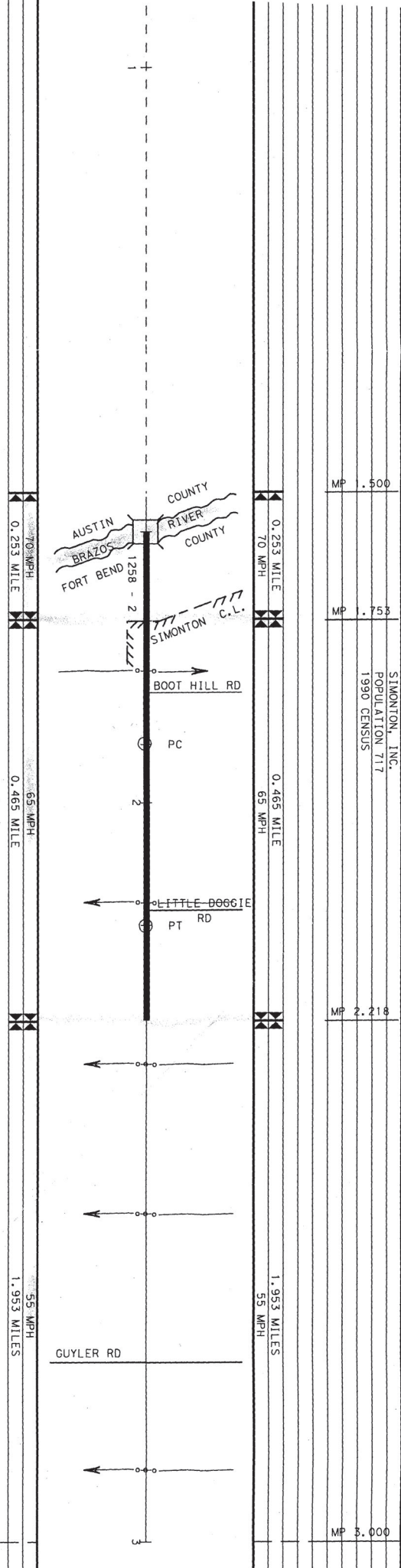


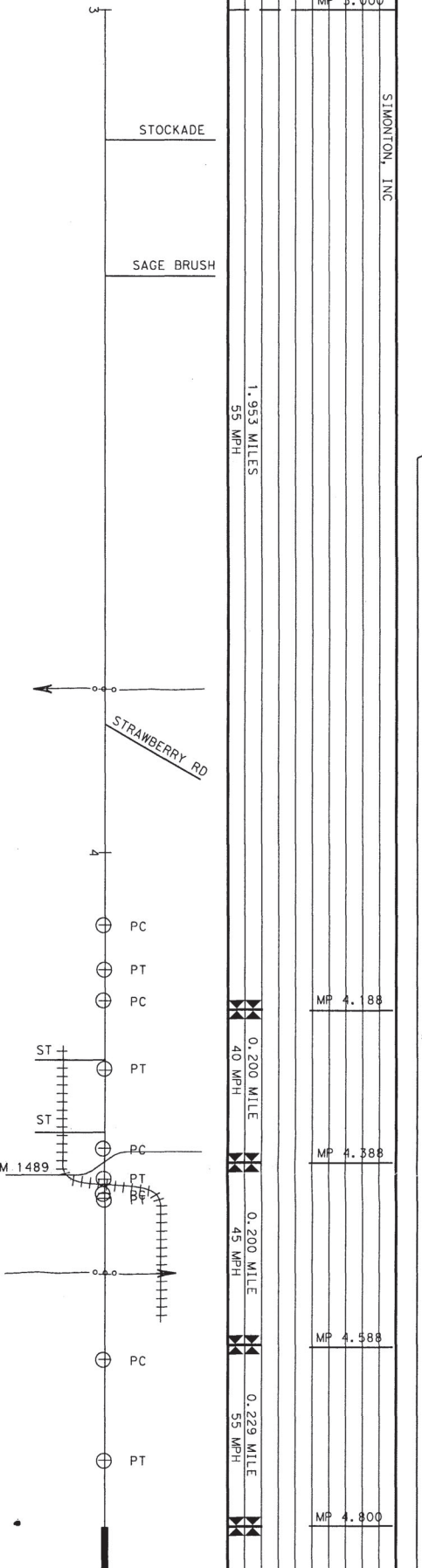
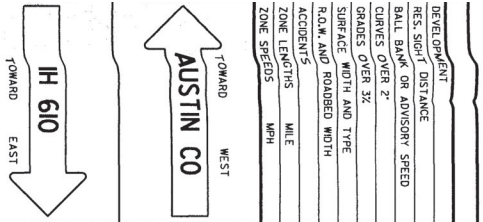
DISTRICT	HOUSTON (DIST 12)	COUNTY	FORT BEND	MINUTE NO.	DATE	DATE	DATE
HIGHWAY	FM 1093	CITY	SMONTON/RURAL/FULSHEAR	REPLACES	107535	DATE	6/25/98
DATE OF SURVEY	6 / 99	SCALE	5" = 1 MILE	REPLACED BY		DATE	

LIMITS OF ZONE		INDICATES TRIAL RUN CONDUCTED	
68	74	85	65
85 PERCENTILE SPEED		TOP SPEED MEASURED	
NUMBER OF CARS CHECKED		FATAL ACCIDENT	
PERSONAL INJURY ACCIDENT		PROPERTY DAMAGE ACCIDENT	
INDICATES SECTION ZONED BY COMMISSION MINUTE			

SPEED ZONE
STRIP MAP NO. 4090 A

SPEED ZONE
 STRIP MAP NO. 4090 A





DEVELOPMENT	SIMONTON, INC
RES. SIGHT DISTANCE	3,000
BALL BANK OR ADVISORY SPEED	
CURVES OVER 2'	
GRADES OVER 3%	
SURFACE WIDTH AND TYPE	
R.O.W. AND ROABBED WIDTH	
ACCIDENTS	
ZONE LENGTHS	1,953 MILES
ZONE SPEEDS	55 MPH

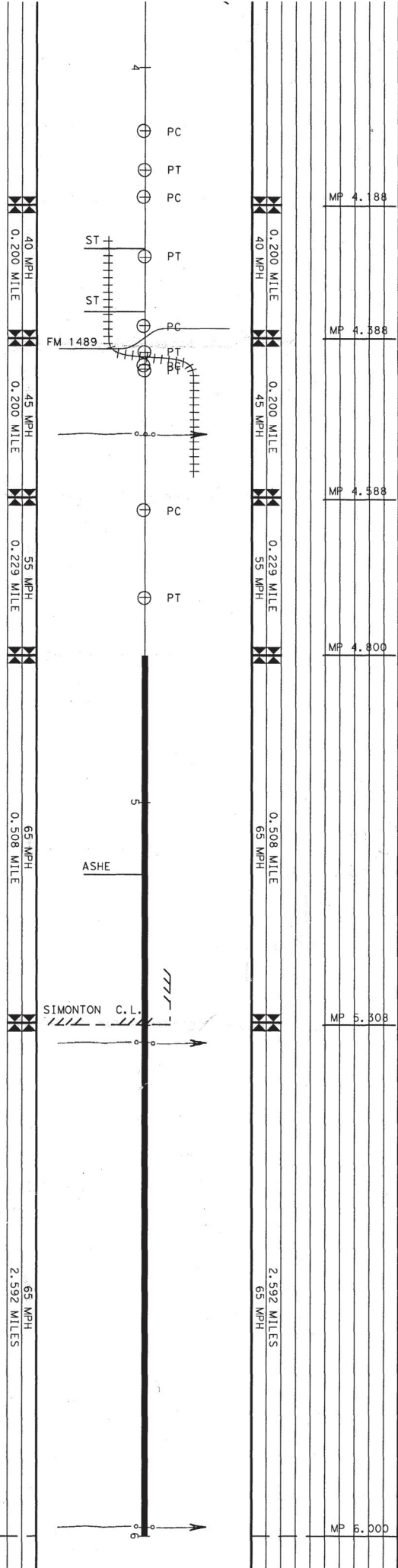
DISTRICT	HOUSTON (DIST 12)	COUNTY	FORT BEND	MINUTE NO.	DATE	DATE	DATE
HIGHWAY	FM 1093	CITY	SMONTON/RURAL/FULSHEAR	REPLACES	DATE	DATE	DATE
DATE OF SURVEY	6 / 99	SCALE	5" = 1 MILE	CANCELED BY	DATE	DATE	DATE

LIMITS OF ZONE			
SECTION ONE	LENGTH	SECTION TWO	LENGTH
BEGINS	STA. OR M.P.	CONT. & SECT.	PROJECT
BEGINS	STA. OR M.P.	CONT. & SECT.	PROJECT
ENDS	STA. OR M.P.	CONT. & SECT.	PROJECT

85 PERCENTILE SPEED
 74 TOP SPEED MEASURED
 65 NUMBER OF CARS CHECKED
 INDICATES TRIAL RUN CONDUCTED
 FATAL ACCIDENT
 PERSONAL INJURY ACCIDENT
 PROPERTY DAMAGE ACCIDENT
 INDICATES SECTION ZONED BY COMMISSION MINUTE

SPEED ZONE
STRIP MAP NO. 4090 B

SPEED ZONE
 STRIP MAP NO. 4090 B



TEXAS DEPARTMENT OF TRANSPORTATION



TEXAS DEPARTMENT OF TRANSPORTATION

SPEED ZONE

STRIP MAP NO. 4090 A

