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## Minutes

Special City Council Meeting

CITY OF SIMONTON

July 11, 2023

This is a true and correct copy of the Minutes of the Special Meeting of the Simonton City Council held on July 11, 2023 at 6:30 PM.

1. Call to Order. **Mayor Boudreaux called the meeting to order at 6:32 PM. A quorum was present:**

**Laurie Boudreaux, Courtney Cox, Burns Turner, Justin Boudreau, Faith Haley, Kelli Matula**

**Council Members absent: None**

**City Staff present: Jennifer Ward, Erica Molina, Julie Watts, City Attorney**

**Public Present: See Sign in sheet**

2. Invocation and Pledge **led by Laurie Boudreaux**
3. Public Comments *Barbara Minton commented on her wishes for unity in the community and read an excerpt from scripture. Kristi Smith commented about the need for road repairs and a code enforcement officer in the City.*
4. Consider and take action on the Consent Agenda:
  - a. approve minutes from the June 20, 2023 Regular Council Meeting.
  - b. approve minutes from June 27, 2023 Budget Workshop for Fiscal Year 2023-2024
  - c. approve 10/20 year Write Off Property Taxes from Fort Bend County Tax Assessor-Collector
  - d. approve monthly paid bills
  - e. approve budget vs actual report
  - f. approve quarterly financials
  - g. approve Revenue Management sales and use tax report

**Motion by Kelli Matula to approve the Consent Agenda. Justin Boudreau seconded.**  
**Ayes: All**  
**Noes: None**  
**Motion Passed**
5. New Business
  - a. Consider and take action to place financials,, including budget vs actual and monthly paid bills on all future city council agendas.  
**No action taken.**

b. Review and discuss task order for city hall expansion funded by American Rescue Plan Act allocation.

**No action taken.**

*The city has an allocation of \$219,000 for projects as prescribed under ARPA. The city is moving forward to add on a garage bay to house the hose trailer and other emergency operations equipment. If funds allow, it has also been discussed about renovating council chambers to allow for more occupancy. Langford Management is administering this grant for the city.*

c. Monthly Comprehensive Plan Report

**No action taken.**

6. Consider and take action to adjourn into Executive Session: City Council

**Adjourned into Executive session 6:57 PM**

a. The City Council will meet in a closed session pursuant to Title 5, Chapter 551, of the Texas Government Code for the purpose of: Consultation with legal counsel (Section 551.071); and, Deliberations on personnel (Section 551.074) regarding the appointment, appeal, employment, evaluation, reassignment, duties, discipline, or dismissal of the City Secretary and the City Administrator.

Discussion and possible action regarding items discussed in Executive Session (if needed)

7. Reconvene in Open Session. **Council reconvened in Open Session at 8:32 PM**

8. Consider and take action resulting from Executive Session:

a. The City Council will meet in a closed session pursuant to Title 5, Chapter 551, of the Texas Government Code for the purpose of: Consultation with legal counsel (Section 551.071); and, Deliberations on personnel (Section 551.074) regarding the appointment, appeal, employment, evaluation, reassignment, duties, discipline, or dismissal of the City Secretary and the City Administrator.

**Motion to approve separation agreement between the City and Jennifer Jones Ward by Justin Boudreau Kelli Matula seconded.**

**Ayes: All**

**Noes: None**

**Motion Passed**

**Motion to approve separation agreement between the City and Erica G. Molina by Justin Boudreau Burns Turner seconded.**

**Ayes: All**

**Noes: None**

**Motion Passed**

**Motion to authorize paying a salary for the employment of an interim City Administrator and City Secretary by Burns Turner Justin Boudreau seconded.**

**Ayes: All**

**Noes: None**

**Motion Passed**

**Motion to approve the creation of job postings for the permanent positions of City Secretary and City Administrator to be posted on Texas Municipal League website and other applicable sites by Burns Turner Courtney Cox seconded.**

**Ayes: All**

**Noes: None**

**Motion Passed**

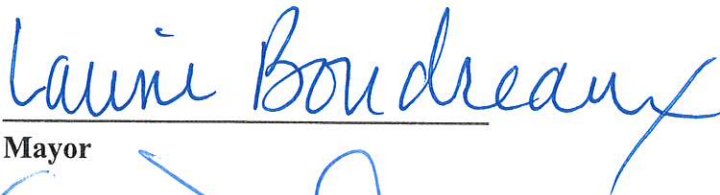
9. Reports

- a. Mayor
- b. City Staff Jennifer Ward read her resignation letter
- c. City Council Kelli Matula thanked the public and individuals for their kindness following the passing of her husband.

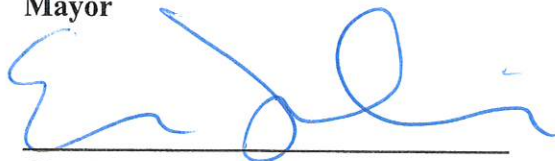
Adjournment.

**8:43 PM**

Respectfully submitted,

  
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Mayor

  
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City Secretary